

Exhibition Manual

This Exhibitor Technical Manual contains important information designed to assist you in preparing for the **IFSO-EC 2026** Exhibition.

The Exhibition will be held in conjunction with **14th Congress of the European Chapter of the International Federation for Surgery and other Therapies for Obesity (IFSO-EC 2026)** which will take place **May 06-08** at the **NH Málaga**.

The exhibition floor plan has been designed to maximize the exhibitor's exposure to the delegates.

Please read all the information in this manual. It will take you very little time now and could save you a great deal of time later.

Please forward this manual to everyone who is working on this project, including your stand builder, as it contains useful information about the Congress.

Please do not hesitate to contact us for further information or assistance.

We look forward to welcoming you in **Málaga** and wishing you a successful Congress and exhibition.

For any questions, please contact:

Aleksandra Sinapova

Exhibition & Industry Coordinator



E: asinapova@kenes.com | M: +359 895 76 0548

Exhibitors and Supporters Portal

The Portal enables Exhibitors and Supporters to:

- Submit Company logo and profile
- Order Lead retrieval (Badge scanners)
- Submit a list of individual names for badges based on the number of badges specified in your sponsorship contract
- Order extra exhibitor badges
- Submit booth drawing (applicable for "Space Only" booths)
- Submit lettering for Fascia sign (applicable for "Shell Scheme" booths)
- Submit other deliverables as per sponsorship contract

Link to access the Portal <https://exhibitorportal.kenes.com>

Login details to access the Portal have been sent to the company representative who signed the contract.

kindly keep the Exhibitor's Portal link together with your login information on hand for future reference.

Notes:

- Each company received a single user account and a password. These credentials were sent to the primary contact listed in our system (usually the person who signed the contract). This individual is responsible for sharing the login information with any authorized team members or third parties who require access to the portal.
- The contract holder will be charged with any purchase made by their employee, stand builder or agency, unless requested otherwise in writing.
- Access to all Portal services will be available only *after* submission of your company logo and profile.
- Please note that access to the portal allows the user to see information from previous transactions made by your company with Kenes Group.
- Only deliverables indicated in your contract, should be submitted. Items that are not included in your contract will not be processed.

Exhibition Timetable

	Tuesday, May 05 Exhibition Set-up- for Space Only Stands	08:00 – 20:00
Set up	Tuesday, May 05 Exhibition Set-up- for ALL Stands	12:00-20:00
	Wednesddy, May 06	10:00 – 20:00 (End of Welcome Reception)
Exhibition Opening	Thursday, May 07	10:30-17:00
	Friday, May 08	10:30-18:15
Dismantling	Friday, May 08	18:15 – 22:00

Please Note:

- Empty crates and packaging material must be removed after set-up and no later than Tuesday, May 05 at 19:30.
- All aisles must be clear of exhibits and packaging materials to enable cleaning at all times.
- Please note that all exhibitors should be in their booth 30 minutes before the official opening.

Off Exhibition Information

- Dismantling of the booths before the official closing of the exhibition is not allowed.
- It is the exhibitor's responsibility to dispose of all materials after dismantling.
- Any equipment, display aid or other material left behind after **Friday, May 08 at 22:00** will be considered discarded and abandoned. Any charges incurred for waste removal will be sent to the exhibitor.

Waste Removal

- It is the exhibitor's responsibility to dispose all materials after dismantling.
- Any charges incurred for waste removal will be sent to the exhibitor.
- Please do not leave any visible valuable articles at your stand.

- Please note we will have a security guard at night from the moment the exhibition is closed until the following day when we open.

In addition, please consider hiring extra security for your Booth before/ after Exhibition Operating hours in case you have valuable stuff in your booths.

Welcome Reception at The Exhibition Area:

On **Wednesday, May 06** you are cordially invited to **the Welcome Reception** held in the **Exhibition Hall from 19:15**. Exhibitors are asked to please man their booths during the Welcome Reception in the Exhibition Hall.

Exhibition – Deadlines and Key Dates

Action Item	Deadline	Contact Person
Hotel reservation for Staff	As soon as possible	Click here to book your hotel or email us to: https://hotels.kenes.com/congress/IFSOEC26
Company logo and profile	As soon as possible and no later than Tuesday, March 31	
Designed Booth Approval	Tuesday, April 07	Via Kenes Exhibitor's Portal https://exhibitorportal.kenes.com
Text for Fascia (Shell Scheme stands only)	Tuesday, April 07	
Lead Retrieval Wireless Barcode Reader	Tuesday, April 21	
Badge Order	Tuesday, April 21	Via Kenes Exhibitor's Portal https://exhibitorportal.kenes.com
Furniture Rental	The Early Bird price will apply to orders confirmed and paid by March 22 . Between March 23 and April 19 , prices will have a 25% surcharge. <i>*Certain products may be subject to availability.</i> Orders confirmed and paid after April 20 will have a 50% surcharge and will be subject to availability.	4foreverything Webshop: https://shop.4foreverything.com/fair/ifso_2026 Email: ifso@4foreverything.com Each exhibitor will receive login details for the portal. Please contact the exhibitor manager if you don't receive an email with credentials.
Shell Scheme Extras		
Audio Visual Equipment (Screens, Laptop, Desktop)		
Graphics/Signage		
Booth Cleaning	Tuesday, April 14 The Early Bird price will apply to orders confirmed and paid by March 22 . Between March 23 and April 19 , prices will have a 25% surcharge. <i>*Certain products may be subject to availability.</i> Orders confirmed and paid after April 20 will have a 50% surcharge and will be subject to availability	Aleksandra Sinapova Email: asinapova@kenes.com
Electricity		4foreverything Webshop: https://shop.4foreverything.com/fair/ifso_2026 Email: ifso@4foreverything.com Each exhibitor will receive login details for the portal. Please contact the exhibitor manager if you don't receive an email with credentials.
In-booth Catering	Tuesday, April 14	NH Hotel Email: mr.alarcon@nh-hotels.com Catalogue: Click here
Hostesses & Temporary Staff Hire	Please contact directly the company	Email: angela@h4e.es
Logistics		

Door to Door Shipments

**Please contact MERKUR EXPO
LOGISTICS GMBH**

Shipment via Advance Warehouse

No later than
Friday, April 24

Merkur Expo Logistics GmbH

Gernot Iven

Email: Gernot.Iven@merkur-expo.com

Mobile: + 49 (0) 175 5880290

For **shipping instructions** please click [HERE](#)

Exhibition goods - Direct
Deliveries to Meeting Venue

**Subject to time slot, only full
load trucks**

**NB! Please note there should
be a person from your side to
receive your Deliveries.**

Exhibitors' Badges

All exhibitors are required to be registered and will receive a badge **displaying their personal name and the exhibiting company name.**

Exhibitor badges will be given as per your contract.

Two exhibitor badges will be given for the **first 9sqm** booked and **one additional for each 9 sqm after.**

Any additional exhibitors will be charged an exhibitor registration fee.

Companies can purchase a maximum number of exhibitor registrations as follows:

Booths of **up to 60 sqm** - 15 exhibitor registrations Booths **larger than 60 sqm** - 25 exhibitor registrations

Exhibitor registrations allow access to the exhibition area only and shall be used by company staff only.

An exhibitor registration form will be included in the Exhibitor's Manual.

The Exhibitors badges allow access to the exhibition area, refreshments, and Welcome Reception.

Additional Exhibitor badges can be ordered via Kenes Exhibitor's Portal

<https://exhibitorportal.kenes.com>

Price for extra exhibitor badge is **200 EUR**

Please make sure that your Company Profile has been submitted before placing an order for exhibitor badge.

Deadline: **Wednesday, 12th November**

Each exhibitor will be contacted with login details to access the Exhibitor's Portal.

All personnel are required to wear badges to access the Exhibition.

Company representatives who are not wearing their badges will not be allowed to access the Exhibition. Company name badges are for the use of company personnel for Booth manning purposes and should not be used by companies to bring visitors to the Exhibition.

Exhibitor badges will not be mailed in advance and may be collected from the onsite registration desk.

REGISTRATION OF STAND PERSONNEL

In order to be granted access to the exhibition area each individual will need to wear a name badge.

This includes the regular staff from the exhibitor's company and any hired staff e.g. hostesses, bar and service personnel etc. For security reasons, stand personnel must wear their name badges at all times.

Each exhibitor is entitled to a number of complimentary exhibitor badges in accordance with the size of the exhibition stand as stated in their contract.

The badge is indicating	Company name, individual name, country
This badge will give you access to	Exhibition area (including access before the official opening hours); Congress Opening Ceremony; Welcome Reception
This badge will not give you access to	Scientific and educational sessions; any offsite events
This badge is for	All representatives and staff of the exhibitor; local staff (hired by an agency eg., hostesses); guests of the exhibitor, bar and service personnel, photographer, etc.

Exhibition Floor Plan and List of Exhibitors

List of Exhibitors

Please see all exhibitors listed here:

<https://ifsoapc2027.wp03admin.kenes.com/confirmed-sponsors-and-exhibitors/>

Exhibition Floor Plan

The floor plan has been designed to maximize the exhibitor's exposure to the delegates.

For most updated floor plan and list of exhibitors, please click here

Lead Retrieval (Badge Scanning)

Lead Retrieval systems are a helpful tool for receiving participants' contact information when they visit your booth. Information obtained by the lead retrieval system enables Exhibitors to enhance their database by securing valuable leads for further marketing and communication.

We are pleased to offer you the "K-Lead" Application. Exhibitors can download the "K-Lead" app onto their own smart phone or tablet and transform their device into an instant, easy lead retrieval system and capture participants' full contact information with a quick scan of their badge.

Advantages of the **K-Lead application**:

- **Seamless Integration:** Download directly to your device; no extra hardware needed!
- **Effortless Scanning:** Quickly scan attendee badges to capture leads.
- **Customizable Notes:** Add personal comments to each lead for better follow-up.
- **"Quick Scan" Function:** Ability to quickly scan delegates as they enter the symposium hall.
- **Instant Access:** Get real-time lead information for immediate engagement.
- **Universal Compatibility:** Download from the Apple Store or Google Play using "Kenes K-Lead App."

Cost per unit: 750 EUR (excluding 4% credit card charges fees, excluding VAT if applicable).

Device is NOT included!

Deadline: Tuesday, April 21

Onsite rate of 850 EUR will be applied for orders received after above deadline.

Unlock the Power of K-Lead Plus:

- **Automated Follow-up Emails:** Immediately after scanning, send personalized emails to every lead. Make every connection count without lifting a finger!
- **Tailored Email Customization:** Craft the perfect message with customizable subject lines, email content, and signatures. Attach PDFs to add a polished, personal touch that stands out.
- **Timely Engagement:** Say goodbye to the hassle of manual follow-ups. K-Lead Plus handles it by sending tailored emails right after each scan, keeping your brand top of mind.
- **Trackable Insights:** Monitor how your emails perform with engagement metrics. Learn what works and refine your strategies for maximum impact, ensuring you're always improving.
- **Compatibility:** K-Lead Plus requires at least one K-Lead license purchased.

Cost for K-Lead Plus: 350 EUR

Key Notes for K-Lead and K-Lead Plus:

- **Device Not Included:** The application must be installed on your personal or company device (tablet/smartphone).
- **Reliable Data:** Participant badge barcodes carry contact details as provided by registrants or their agencies. Note: Group registration may contain generalized information.
- **Content Responsibility:** Information content is managed by the registrant or their agency, not Kenes Group or the Organizing Committee.
- **Easy Reservation:** Secure your Wireless Barcode Reader in the Exhibitor's Portal <https://exhibitorportal.kenes.com>.
- **GDPR Compliance:** We've updated our [privacy policy](#) in compliance with GDPR. Your personal data won't be shared without consent. Presenting your badge for scanning implies consent to share your details.
- By purchasing the K-Lead and the K-Lead Plus, Exhibitors and Sponsors agree to [Data Processing Agreement](#).

How to **order K-Lead and K-Lead Plus?** -> Please access the **Exhibitor's Portal:**

<https://exhibitorportal.kenes.com>

API Integration

Do you want to use your own scanning device or app? Need real-time API integration?

We're excited to introduce our new API-sharing service that seamlessly integrates delegate data from our events directly into your CRM. No more manual data entry—just instant, secure, and accurate lead transfer.

- How it works:



Instant API Access – Scan delegate badges using your own app and retrieve full attendee details.



Real-Time Sync – Automatically update your CRM.



CRM Compatibility – Integrates with major CRM systems like Salesforce, HubSpot, and Microsoft Dynamics.



Data Accuracy – Ensure accurate, up-to-date delegate info, reducing manual entry errors.



Custom Mapping – Adapt data fields to fit your CRM's structure.



Secure & Compliant – Advanced encryption ensures data protection.



Analytics & Reporting – Gain insights on leads and engagement.

- Benefits of this solution?



Saves time by eliminating manual entry



Enhances lead accuracy and efficiency



Integrates effortlessly with your existing tools

To get a quote and place your order, please reach out to the Exhibition Manager at E-mail: asinapova@kenes.com

Deadline: Tuesday, April 07

Exhibition Hall Specifications and Important Technical Information

Exhibition Hall

The Exhibition is being held in halls **Arlequin+Azul+Minotauro**, located on Level -1



Please [click here](#) to take 360-degree virtual tour.

Important:

- **Maximum build up height** allowed for booth walls is **4m**.
- **Maximum build up height allowed booth walls in triangle exhibition** **2m**.



Exhibitors who will have stands higher than the maximum permitted height will not be allowed to set-up their stands.

Structures installed for specific events, exhibition stands including installations, special structures and exhibits as well as advertising displays must be sufficiently stable that they do not pose a threat to public safety and order and, in particular, that they do not endanger life and health.

Exhibitors/ customers are responsible for ensuring the load-bearing capacity and stability of such structures and may be required to furnish the relevant proof.

Floor

Floor type: Marble

Exhibitors are required to have floor cover within the stand area.

All floor coverings must be secured and maintained so that they do not cause any hazard. Fixing of floor covering to the hall floor may only be carried out using approved tape.

Mechanical damage or soiling which cannot be removed during the normal cleaning and maintenance of the floor will be repaired at the expense of the person/company causing the damage

Ceiling Rigging

Ceiling hanging is **not permitted**.

Shell Scheme Booths -Technical Information and Regulations

Shell Scheme Booths

To ensure a smooth and efficient installation and dismantling process of your shell scheme booth, the **4foreverything** has been appointed as the official stand contractor..

Shell Scheme which has been **pre-booked with Kenes** includes the following:

- Shell Scheme Panels
- Company name on Fascia board printed in standard lettering and booth number
- Single-phase outlet (any extra electricity must be ordered with the builder)
- 2 x electric outlets
- 1 long arm spotlight per 3sqm booth size
- Grey Carpet

Booth Package does not include:

- Furniture
- Stand cleaning
- Panel graphics



Electricity, furniture, graphics and other products and supporting services can be ordered via the webshop: https://shop.4foreverything.com/fair/ifso_2026

Panel dimensions Triangle Exhibition area:



Fascia Sign

*Maximum of 21 characters (including spaces) may be written on your fascia.

Please submit lettering for fascia via the Exhibitor's Portal by **Tuesday, April 07**.

You can submit your design/Facia on the Exhibitors' Portal: <https://exhibitorportal.kenes.com>

Each exhibitor will be contacted with login details to access the Exhibitor's Portal.

If the text for your fascia is not received by this date, we will provide you with a fascia title as per your application form.

If you wish to print your logo on the board, instead of your company name or in addition to the name, this can be ordered at additional cost via the official contractor.

Note: Corner shell scheme booths are provided with 2 open sides and 2 fascia panels with the company name. If you wish to change, please advise us by **Tuesday, April 07**.

Technical Information and Regulations for Shell Schemes Booths:

- All basic shell scheme booths will be designed and built by **4foreverything** – the official stand contractor.
- Exhibitors are not allowed to make any alterations to the structure of the booths or remove any integral parts from the booths. Exhibitors wishing to remove or change the location of any standard equipment within the booth should indicate clearly on the location plan and forward it together with clear instructions to the official stand contractor and the Exhibition Manager before **Tuesday, April 07**.
- No free-standing stand-fitting or display(s) may exceed a height of 2.2m or extend beyond the boundaries of your booth. This includes company names, advertising materials, flags and logos provided by the exhibitor.
- It is not allowed under any circumstances to cut, nail or drill into or through the walls, fascia, floor, or ceiling.
- Please do not use any adhesive products that may leave marks or cause damage to the panels and booth structure. **Booth must be returned in the same condition in which it was received. Any damage to the booth structure will be invoiced to the exhibitor.**
- It is possible to use fishing line (nylon) to hang pictures
- No painting is allowed; no usage of nails or screws.
- Double sided tape can be used to affix light-weight items as long as it does not leave a mark or cause damage to the panels and booth structure. Velcro can be used as well (male & female).
- It is possible to use fishing line (nylon) to hang pictures etc.
- An exhibitor occupying a booth at the corner can request to close the additional side(s). If the official stand contractor and the Exhibition Manager is not being notified in writing before **Tuesday, April 07** - it will be assumed that the exhibitor will have opening on the additional side(s).
- **The back wall of a booth (any booth type) cannot be used by other exhibitors.**
- Shell scheme booths will be provided without carpet since the hall is already carpeted. If an exhibitor wishes to have carpet in the booth, please contact **4foreverything** – the official stand builder.
- Excess stock, literature or packing cases may not be stored on, around or behind booths, unless contained within a lockable storeroom.

"Space Only" Booths – Technical Information and Regulations

Space Only Booths

Exhibitors using independent contractors are required to submit the following for the organizer approval:

1. A scaled drawing (scaled 1:200 DWG), including elevation views of the proposed Booth

to be built.

2.Position of your booth on the floorplan with orientation

3. Utility connections: electrical, water and drainage - a list of all appliances

4.The name and contact details of their construction

Please submit the files through the Kenes Exhibitor's Portal: <https://exhibitorportal.kenes.com>

Each exhibitor will be contacted with login details to access the Exhibitor's Portal.

Tuesday, April 07

- The maximum building height for the top of all elements is 4m. **Triangle Exhibition area 2m.**
- All exhibits are to be displayed to avoid blocking aisles, obstructing adjoining stands, or damaging the Exhibition material that is placed outside the booth will be removed at the exhibitor's expense.
- Exhibitors are kindly requested to **allow sufficient see-through areas** that ensure clear views of surrounding exhibits. **Entire sideways walls will not be approved.** You are only allowed to build walls that covers third of each side.
- **Island booths** should be partly accessible on all "open" sides. We try to keep the exhibition as open and inviting as possible. Wall construction alongside aisle is allowed but **max 1/3 of side to side may be covered.**
- Construction finish must be perfect in all the stand's visible areas, including rear sides.
- **Raised floor/platform:** please note that if your booth has a raised floor/platform, **you are required to provide a ramp** for handicapped access. The platform sides must be closed and finished neatly. The platform edges must be safe, secured and easily visible. Providing a ramp is a compulsory either for entire elevation or from one of the sides.
- Advertising on the boundary with other stands is prohibited.
- **Multilevel** structures are **not permitted.**
- Arches, bridges, or similar constructions connecting two or more Booths are not permitted.
- Screens or any kind of equipment to be shown or demonstrated may **not** be placed **directly on the edge** of the stand contracted in order to ensure that the visitor viewing the screens/equipment will be inside the booth and not blocking aisle
- Any counter, desk etc. or device (i-pads, touch screens etc.) which attract visitors may not be placed immediately at the borders of the booth facing the aisles (there should be a reasonable distance from the edge of the booth).
- **All structural back walls of neighboring booths must be properly decorated.** Back Walls (reversed side) must be finished in white: no wiring, no graphics, no logo. Advertising on the boundary with other booths is prohibited.
- A back wall of a booth (including shell booths) cannot be used by other exhibitors.
- Structures installed for specific events, exhibition stands including installations, special structures and exhibits as well as advertising displays must be sufficiently stable that they do not pose a threat to public safety and order and that they do not endanger life and health.
- Coffee bars or other F&B-stations must be inside the booth area to ensure that the visitors are standing and queuing up inside the booth area and not standing in the aisle.
- **Ceiling Rigging is not permitted.**

Kindly note:

- The organizers will not approve booths that do not comply with the accepted standards until the necessary changes have been made.
- Production cannot commence until the booth drawings are approved by the organizer.
- The used spaces must be returned to **NH Málaga Málaga** completely clear of all items and the Exhibition areas restored to their original state.

Raised Floor / Platform

The organizers and the **NH Málaga** must be informed if the booth has a platform (when submitting the drawings for approval), as well as the scheduled set-up (day and time).

Without this information the **NH Málaga** will not be able to provide the requested service(s) and the prepayment will not be refunded.

Before placing the platform, the exhibitor/stand builder must confirm that service(s) provided by the Official Contractor (electricity, water, cables, Internet, etc.) are in the right place.

Access to the service points/water tramp/electricity tramp are compulsory when a platform is installed (keep those points accessible).

Once the platform is installed, no new services that need to go under it will be accepted.

The platform sides must be closed and finished neatly. The platform **edges** must be **safe, secured** and **easily visible**.

Please note that if your booth has any kind of elevation/platform, you are required to provide a ramp to ensure access for people with disabilities.

Electricity and Electrical Installations for Space booths

According to the regulations, the electrical installations for the Exhibition will only be connected to the power supply after being checked and approved **by NH Málaga**.

NH Málaga is the only company allowed to connect any kind of device directly to the main power sources.

Only **NH Málaga** is authorized to provide the electrical switchboard for the power points. Thus, every exhibitor should order an electrical switchboard from **NH Málaga** and to pay for the electrical consumption according to his power needs.

For electricity, switchboard, sockets and lights, please log in in the webshop:

https://shop.4foreverything.com/fair/ifso_2026

NH Málaga Málaga team will check that the official electrical switchboard is not removed from the booth.

- Electrical switchboards provide by the venue cannot be manipulated, adjusted, or damaged. The cost of a damaged Electrical box will be charge to the company who has ordered it.
- **NH Málaga team** staff are authorized to unplug the whole booth electrical installation if they detect that it is not properly done, with a possible danger.

Please note the following:

- Electrical switchboard and/or various power outputs will be ALWAYS delivered on the booth floor. Exhibitor/Stand Builder must check how to place it inside the booth to be hidden

and accessible.

- Electricity supply from the neighboring stand is not allowed!
- It is the exhibitor/stand builder/electrician responsibility to advise how to connect your box provided by **NH Málaga**.
- It is compulsory to use plastic protectors to hide electrical cables (at the exhibitors' expense).
- Electrical extensions ordered will be supplied next to the electrical box and the exhibitor/stand builder will have to place them in the space they need them.

NH Málaga provides an electric service in the Exhibition area during the official exhibition times only.

At the end of the day, we recommend switching off your main electrical sources in order to save energy and to prevent any overnight accidents.

At the end of the day Booth manager must check before leaving the venue that the booth spotlights are switched off for security and ecologic reasons. **NH Málaga** won't be liable for any damages caused from this action.

In case that the stand builder brings their own electrical switchboard, (it has to be connected to **NH Málaga** switchboard) it is mandatory to indicate which power line goes to the booth lights, in order that the booth manager knows which switch/button has to be turned off at the end of the day.

In case that you need 24h electrical connection for some devices (excluding booth general light), a second electrical switchboard will have to be ordered, please contact Zeno exhibition in order to advise them for such cases.

Booth manager will have to make sure the general lights are turned off.

Booth Services

Booth Cleaning

Please be advised that general hall cleaning will take place at the end of the set-up period. If you require cleaning of your individual booth, please contact the industry coordinator in advance so arrangements can be made.

Contact person: asinapova@kenes.com

Deadline: Tuesday, April 14

Booth Catering

Food & Beverages service is an **exclusive** of the **NH Málaga**.

Exhibitors who wish to order food and beverages for their stand are welcome to do so directly with:

NH Málaga

Email: mr.alarcon@nh-hotels.com

Catalogue: [Click here](#)

Deadline: Tuesday, April 14

If you would like to bring any coffee machine or barista, please check directly with mr.alarcon@nh-

hotels.com

Important:

- It is not allowed to enter any kind of Food & Beverages from outside the venue.
- This exclusivity also includes all types of catering equipment such as juicers, popcorn machines, etc.
- The **NH Málaga** reserves itself the right to add a charge for the entry of any F&B products not supplied by the venue (authorization is necessary from the venue)
- The exhibitor must consider the space available in the booth to store and display the requested deliveries.

In case to have any other doubts about F&B please contact the organizers or the **NH Málaga** at mr.alarcon@nh-hotels.com to avoid misunderstandings once the event started.

Internet & Wi-Fi

Complimentary Wi-Fi will be provided by the congress during official congress days in most areas.

This public Wi-Fi connection is limited to basic web browsing or checking e-mails.

Storage

NH Málaga **has** NO storage facilities pre-Congress. Short-term storage of materials left over after assembly (empty boxes, crates, cases, palettes etc.) should be coordinated with **Merkur Expo Logistics** (payable service).

Under no circumstances may packed materials of any kind be left in the aisles, in the stands, around or behind the stands.

Please contact **Merkur Expo Logistics** with information on sizes and number of parcels, size, and storage period.

Shipments sent directly to the venue prior to the set-up period, will be refused by the venue.

Once the event & dismantling are over, the NH Málaga shall not be held responsible for the safekeeping and/or storage of any items left in the building. If the NH Málaga takes care of the removal of these items, it will be charged to the exhibitor.

Loading area:



Access for Deliveries

Please be advised that neither the Organizers nor the **NH Málaga** can accept deliveries on an exhibitor's behalf and arrangements must be made for a stand/company representative to be available when deliveries are made.

Please refer to the Shipping Instructions for the delivery's information.

As a courtesy to the delegates and your fellow exhibitors, deliveries or the removal of any equipment

to or from stands must be made 30 minutes before or after exhibition opening hours.

It is recommended that all contractors, drivers and exhibitors bring their own trolleys to transport goods to and from their stand.

Accommodation

Kenes International is offering exhibitors specially reduced rates for various hotels around the Congress venue.

Information, pictures, location and rates are available on the [hotel accommodation page](#) or email us at: booking@kenes.com

You may also book a room online through the above link.

For group booking (10 rooms and more) please contact Alejandra Villafaina at avillafaina@kenes.com

1:1 Meeting Scheduler- Kenes Connect

We are delighted to offer you an exciting opportunity to maximize your visibility and engagement at IFSO-EC 2026 with **1:1 Meeting Scheduler**, our new smart meeting scheduling feature.

With 1:1 Meeting Scheduler, you can:

- Enable delegates to book one-on-one meetings directly with your team
- Increase onsite traffic and strengthen your brand visibility
- Highlight your key projects to attract the right audience
- Connect with attendees genuinely interested in your company and projects
- Manage all your meetings easily through the Exhibitor Portal



Don't miss out! As this is our first launch, we're offering 1:1 Meeting Scheduler at a reduced price for this year only. Take advantage of this exclusive opportunity to connect, engage, and grow your impact at IFSO-EC.

All you need to do is to login to the Exhibitor Portal and Order .

Link to access the Portal <https://exhibitorportal.kenes.com>

Cost: 750 EUR

Rules and Regulations - Binding for all exhibitors and their subcontractors

Animals

It is not permitted to bring animals into the **NH Málaga**.

Build-Up & Dismantling Period

- During the period of build-up and dismantling, it is prohibited to consume **alcoholic beverages** in the working area as well as to perform work under the influence of alcohol, drugs or any other type of substances that could alter the perception of
- The Exhibitors and contractors are required to wear the necessary **personal protective equipment** (PPE) such as protective helmets, eye protection, and hand protection required by

the specific work activity, with special attention to the safety shoes/boots inside the facilities for your own safety.

- The use of cutting machines, welding machines, sanders and a spray gun is strictly forbidden.

Health & Safety

- It is the responsibility of the booth holder to ensure the health, safety and welfare of all employees, contractors and visitors as far as is reasonably practicable throughout the event.
- It is recommended that the booth holders appoint a supervisor for the booth, with the specific responsibility for ensuring the health & safety of their staff and stand builders. It is advisable that a Risk Assessment is completed for the booth and submitted to the organizer.

Children

No person under the age of 18 years can be admitted to the Exhibition, either during build-up, opening days or breakdown. This rule also applies to Exhibitors' children and must be strictly enforced to comply with the safety regulations of the exhibition.

Compressed Gases

Use of compressed gases is not allowed.

Damage to the Building

Use of screws, nails, paint, glue, adhesive stickers, fixtures of any kind or anything that can damage the structural elements of the building (floor, walls, ceiling, pillars...) are not allowed. In the event of damage to the facilities, the cost of repair or replacement will be charged to the exhibitor.

Disposal of Material

It is obligatory to collect and dispose of all material during the build-up or dismantling of the event.

When the dismantling period is over, the exhibitor loses any right to claim losses or damage to property left behind. Any costs incurred by the **NH Málaga** in removing this property will be charged to the exhibitor.

Fire Regulations

- Booth material and fittings must be non-flammable or impregnated with fire-retardant (at least DIN4102 B1 or EN13501-1 A2/B/C -s3 d2)
- As a general rule, easily inflammable synthetic substances, foam polyester, and no fireproof straw and reeds are prohibited.
- Storage paint liquids, gas or other inflammable substances in the booth space is forbidden.
- The use/storage of inflammable substances is forbidden (liquids, gas or other). For any doubt for these substances contact the organizers or the **NH Málaga**.

Fire Insurance (compulsory)

Exhibitors must be insured against fire.

Smoke

It is not permitted to operate any machine in the exhibition that emanates fumes, gases or steam, or any item or device that generates or contains flame.

Heavy Weight Element / Large Machinery

In case the exhibitor/stand builder brings large machinery, any kind of heavy weight element or structure inside the exhibition area it is mandatory that the **NH Málaga** will be provided with a detailed project describing the unload procedure inside the exhibition area:

- Exhibition access used
- Transportation used to bring the element inside the **NH Málaga** and weight
- Plan for weight distribution (number of platforms, dimensions, and weight resistance)
- Forklifts, cranes, or any other machinery used for the unloading / uploading of the How the element is going to be unloaded and how is going to be brought inside the exhibition area.

Once the **NH Málaga** has the complete information, the unloading of the element will be approved or rejected.

Hanging of Posters, Banners etc.

Hanging of posters, banners or decals, stickers, or similar items, on the walls, floors, ceilings, or pillars within or outside the installations of the **NH Málaga** are not allowed.

Insurance (compulsory)

- Exhibitors are required to take out appropriate Insurance. Third party liability insurance is obligatory. It remains the Exhibitors full responsibility to insure themselves appropriately.
- Neither the organizers nor the **NH Málaga**, their representatives or agents will be held responsible for any loss or damage to exhibitor's property. Exhibitors must take precautions to protect their property against pilferage.
- The organizers do not provide insurance for exhibitors and their property. The exhibitor is responsible for his property and person and for the property and persons of his employees through full and comprehensive insurance and shall hold harmless the organizers for any and all damage claims arising from theft and those perils usually covered by a fire and extended-coverage policy. Therefore, you are obliged to have a **public liability insurance** that covers all injuries to persons and damages that might cover in connection with the exhibition.
- Exhibitors are personally liable for all expenses incurred by the organizers or by third parties in regard to technical services
- We also recommend that you have additional coverage against loss or damage to exhibition material during transport and during exhibition Please make arrangements for insurance coverage through your company's insurer.

Liability

- Exhibitors are responsible for all property damage as well as any loss or injury caused by their property, agents or employees. Companies will indemnify the organizers against all claims and expenses arising from any damages.
- If for any reason whatsoever the Exhibition needs to be abandoned, postponed, or altered in any way, either in whole or part, or if the organizers find it necessary to change the dates of the Exhibition, the organizers shall not be liable for any expenditures, damages or loss incurred in connection with the
- The organizers shall further not be liable for any loss which the Exhibition or Exhibition contractors may incur due to the intervention of any authority which prevents or restricts the use of the **NH Málaga** or any part thereof in any manner whatsoever.

Sound equipment and Music

In general, the use of sound equipment/music in booths is permitted as long as the noise level does not disrupt the activities of neighboring exhibitors.

Speakers and other sound devices should be positioned to direct sound inward (to be contained within the booth) rather than outward (toward aisles and other exhibitor booths).

It is difficult to establish decibel level restrictions. If an exhibitor or attendee is standing within ~3 meters of an exhibitor's booth and cannot carry on a normal voice-level conversation, the noise source is too loud.

Further guidelines:

- Live music is not.
- The organizers reserve the right to require the exhibitor to discontinue any activity, noise, or music that is too loud.
- The organizers reserve the right to require the exhibitor to discontinue any activity, noise, or music that is deemed objectionable.
- Exhibitors are reminded that third party copyrights should not be infringed. The organizers have no copyright responsibility in respect of any exhibiting company.

Proper dispensation must be obtained and any royalties due, paid prior to the use of materials. Should any copyright dispute arise, the organizers will not be liable for any resulting loss or damages, sustained by any exhibitor or third party.

Security

- Please do not leave any bags, boxes, suitcases, or any type of product unattended at any time, whether inside or outside the exhibition area. The organizers and the **NH Málaga** cannot accept liability for loss of or damage to private property or goods.
- Neither the **NH Málaga** nor the organizers can accept responsibility for the security of the booths and their contents. The **NH Málaga** as well as the organizers are not liable for any possible loss, theft and/or damage occurred during the rental period of any Exhibitors are fully responsible for the security of their booth and equipment.
- Please consider hiring extra security for your booth if needed.

Personal Transportation Vehicles

Bikes, skates, electric scooters and any personal transport by wheels are not permitted inside the building.

Promotional Activities

- All demonstrations or instructional activities must be confined to the limits of the Exhibition booth.
- Advertising material and signs may not be distributed or displayed outside the exhibitor's booths.
- Advertising activities must not cause obstructions or disturbances in the gangways or at neighboring booths.
- The Exhibition Manager reserves the right to require the exhibitor to discontinue any activity, noise, or music that is deemed objectionable.
- Exhibitors are allowed to film on their own booth, staff and material, but all equipment and

camera crew must stay within the exhibition booth. Filming of other exhibitors and their materials, Congress features or any sessions is expressly forbidden unless permission has been given by the exhibitor or the organizer respectively.

- The photographing of booths is not permitted during the setup/breakdown of the exhibition unless the photographer is hired by the exhibitor to take photographs of his/her own stand and can avoid inclusion of neighboring booths. Photography during the opening times of the exhibition of all aspects of the event is allowable in all instances except in cases where the photographer or photography equipment would cause an obstruction or danger to delegates / staff visiting or working in the exhibition hall.

Smoking Policy

The **NH Málaga** operates a **NO SMOKING** policy in ALL halls.

Special Effects

Special effects lighting, live music, smoke and laser projection may not be used in the booths. No permission will be given for projection in the aisles or on the walls of the hall.

Waste Removal

- Exhibitors are responsible for the removal of all refuse/waste from the exhibition area. The used space must be returned completely clear of all items and restored to its original state,
- You are not allowed to discard any waste, including promotional material, please check the technical regulation below only what is allowed to be discarded.

NB! Please read carefully what is allowed to be discarded as waste as all other types which are not mentioned in the document has to be collected and discharged in your own country.

The **NH Málaga** reserves the right to access inside the booth in order to check the compliance with the **NH Málaga** regulations.

At all times you must respect the logistics staff and the NH Málaga indications. Participation by exhibitors is dependent upon compliance with all rules, regulations and conditions stated herein.

Shipping Instructions

Merkur Expo Logistics GmbH has been nominated as the sole official freight forwarder, customs broker and handling logistic agent for IFSO-EC 2026.

For safety and time reasons, no other contractor is permitted to bring the lifting platform into the venue and operate it.

Merkur offers the following services:

- Transport, national and international
- Temporary or permanent customs clearances
- Coordination of deliveries, delivery time and slot management
- Unloading, delivery to exhibition-stands, forklifting
- Storage of empty boxes and crates during the event
- On-site assistance and supervision

Contact information:

Merkur Expo Logistics GmbH

Gernot Iven

Email: Gernot.Iven@merkur-expo.com

Mobile: + 49 (0) 175 5880290

For **shipping instructions** please click [HERE](#)

The venue does not accept shipments that are sent directly. Only full truckloads of stand construction materials can be delivered directly to the venue (subject to the confirmed time slot and only within the official set-up times).

Only Merkur can register trucks. Exhibitors and stand builders are NOT allowed to register their trucks directly with the NH Málaga. Any truck not registered through Merkur won't be included in the truck schedule for this show and will not be granted access to the facilities.

Deliveries

The delivery and removal of materials and goods for the exhibition booths is allowed only by Merkur - the official logistic agent.

Please be advised that neither the organizer nor the NH Málaga can accept deliveries on an exhibitor's behalf and arrangements must be made for a booth/company representative to be available when deliveries are made.

Special requests for direct delivery to the venue will only be considered in exceptional circumstances and must be reviewed - case by case - by Merkur (for custom-cleared courier shipments only).

Deliveries may not be made prior to **Tuesday, May 05**. Any deliveries prior to this date, or off the official working hours, will not be accepted.

As a courtesy to the delegates and your fellow exhibitors, deliveries or the removal of any equipment to/from booth must be made 30 minutes before or after exhibition opening hours.

Contact Information

Kenes Group Contacts:

Exhibition Manager

Aleksandra Sinapova

Tel: +41 22 9080488 Ext: 217

Email: asinapova@kenes.com

Sponsorship and Exhibition Sales

Marieta Tseneva

Email: mtseneva@kenes.com

Hotel Accommodation

Alejandra Villafaina

Email: avillafaina@kenes.com

<https://hotels.kenes.com/congress/IFSOEC26>

Registration

Melissa Gynesh

Email: reg_ifsoec26@kenes.com

Official Contractors:

Freight Handling & Onsite Logistic Agent

Merkur Expo Logistics GmbH

Gernot Iven

Email: Gernot.Iven@merkur-expo.com

Mobile: + 49 (0) 175 5880290

Booth graphics and signage/ Furniture/ Audio Visual Equipment

4foreverything

https://shop.4foreverything.com/fair/ifso_2026

Email: ifso@4foreverything.com

Hostesses & Temporary Staff Hire

Email: angela@h4e.es

Catering

NH Hotel

Email: mr.alarcon@nh-hotels.com

Catalogue: [Click here](#)

The Portal enables Exhibitors and Supporters to:

- Submit Company logo and profile
- Order Lead retrieval (Badge scanners)
- Submit a list of individual names for badges based on the number of badges specified in your sponsorship contract
- Order extra exhibitor badges
- Submit booth drawing (applicable for "Space Only" booths)
- Submit lettering for Fascia sign (applicable for "Shell Scheme" booths)

- Submit other deliverables as per sponsorship contract

Link to access the Portal <https://exhibitorportal.kenes.com>

Login details to access the Portal have been sent to the company representative who signed the contract.

kindly keep the Exhibitor's Portal link together with your login information on hand for future reference.

Notes:

- Each company received a single user account and a password. These credentials were sent to the primary contact listed in our system (usually the person who signed the contract). This individual is responsible for sharing the login information with any authorized team members or third parties who require access to the portal.
- The contract holder will be charged with any purchase made by their employee, stand builder or agency, unless requested otherwise in writing.
- Access to all Portal services will be available only *after* submission of your company logo and profile.
- Please note that access to the portal allows the user to see information from previous transactions made by your company with Kenes Group.
- Only deliverables indicated in your contract, should be submitted. Items that are not included in your contract will not be processed.

	Tuesday, May 05	
	Exhibition Set-up- for Space Only Stands	08:00 – 20:00
Set up	Tuesday, May 05	12:00-20:00
	Exhibition Set-up- for ALL Stands	
	Wednesddy, May 06	10:00 – 20:00 (End of Welcome Reception)
Exhibition Opening	Thursday, May 07	10:30-17:00
	Friday, May 08	10:30-18:15
Dismantling	Friday, May 08	18:15 – 22:00

Please Note:

- Empty crates and packaging material must be removed after set-up and no later than Tuesday, May 05 at 19:30.
- All aisles must be clear of exhibits and packaging materials to enable cleaning at all times.
- Please note that all exhibitors should be in their booth 30 minutes before the official opening.

Off Exhibition Information

- Dismantling of the booths before the official closing of the exhibition is not allowed.

- It is the exhibitor's responsibility to dispose of all materials after dismantling.
- Any equipment, display aid or other material left behind after **Friday, May 08 at 22:00** will be considered discarded and abandoned. Any charges incurred for waste removal will be sent to the exhibitor.

Waste Removal

- It is the exhibitor's responsibility to dispose all materials after dismantling.
- Any charges incurred for waste removal will be sent to the exhibitor.
- Please do not leave any visible valuable articles at your stand.
- Please note we will have a security guard at night from the moment the exhibition is closed until the following day when we open.

In addition, please consider hiring extra security for your Booth before/ after Exhibition Operating hours in case you have valuable stuff in your booths.

Welcome Reception at The Exhibition Area:

On **Wednesday, May 06** you are cordially invited to **the Welcome Reception** held in the **Exhibition Hall from 19:15**. Exhibitors are asked to please man their booths during the Welcome Reception in the Exhibition Hall.

Action Item	Deadline	Contact Person
Hotel reservation for Staff	As soon as possible	Click here to book your hotel or email us to: https://hotels.kenes.com/congress/IFSOEC26
Company logo and profile	As soon as possible and no later than Tuesday, March 31	
Designed Booth Approval	Tuesday, April 07	
Text for Fascia (Shell Scheme stands only)	Tuesday, April 07	Via Kenes Exhibitor's Portal https://exhibitorportal.kenes.com
Lead Retrieval Wireless Barcode Reader	Tuesday, April 21	
Badge Order	Tuesday, April 21	Via Kenes Exhibitor's Portal https://exhibitorportal.kenes.com
Furniture Rental	The Early Bird price will apply to orders confirmed and paid by March 22 .	
Shell Scheme Extras	Between March 23 and April 19 , prices will have a 25% surcharge. <i>*Certain products may be subject to availability.</i>	4foreverything Webshop: https://shop.4foreverything.com/fair/ifso_2026 Email: ifso@4foreverything.com
Audio Visual Equipment (Screens, Laptop, Desktop)	Orders confirmed and paid after April 20 will have a 50% surcharge and will be subject to availability.	Each exhibitor will receive login details for the portal. Please contact the exhibitor manager if you don't receive an email with credentials.
Graphics/Signage		
Booth Cleaning	Tuesday, April 14 The Early Bird price will apply to orders confirmed and paid by March 22 . Between March 23 and April 19 , prices will have a 25% surcharge. <i>*Certain products may be subject to availability.</i>	Aleksandra Sinapova Email: asinapova@kenes.com
Electricity	Orders confirmed and paid after April 20 will have a 50% surcharge and will be subject to availability.	4foreverything Webshop: https://shop.4foreverything.com/fair/ifso_2026 Email: ifso@4foreverything.com Each exhibitor will receive login details for the portal. Please contact the exhibitor manager if you don't receive an email with credentials.

In-booth Catering	Tuesday, April 14	NH Hotel Email: mr.alarcon@nh-hotels.com Catalogue: Click here
Hostesses & Temporary Staff Hire	Please contact directly the company	Email: angela@h4e.es
Logistics		
Door to Door Shipments	Please contact MERKUR EXPO LOGISTICS GMBH	
Shipment via Advance Warehouse	No later than Friday, April 24	Merkur Expo Logistics GmbH Gernot Iven Email: Gernot.Iven@merkur-expo.com Mobile: + 49 (0) 175 5880290 For shipping instructions please click HERE
Exhibition goods - Direct Deliveries to Meeting Venue	Subject to time slot, only full load trucks NB! Please note there should be a person from your side to receive your Deliveries.	

All exhibitors are required to be registered and will receive a badge **displaying their personal name and the exhibiting company name.**

Exhibitor badges will be given as per your contract.

Two exhibitor badges will be given for the **first 9sqm** booked and **one additional for each 9 sqm after.**

Any additional exhibitors will be charged an exhibitor registration fee.

Companies can purchase a maximum number of exhibitor registrations as follows:

Booths of **up to 60 sqm** - 15 exhibitor registrations Booths **larger than 60 sqm** - 25 exhibitor registrations

Exhibitor registrations allow access to the exhibition area only and shall be used by company staff only.

An exhibitor registration form will be included in the Exhibitor's Manual.

The Exhibitors badges allow access to the exhibition area, refreshments, and Welcome Reception.

Additional Exhibitor badges can be ordered via Kenes Exhibitor's Portal

<https://exhibitorportal.kenes.com>

Price for extra exhibitor badge is **200 EUR**

Please make sure that your Company Profile has been submitted before placing an order for exhibitor badge.

Deadline: **Wednesday, 12th November**

Each exhibitor will be contacted with login details to access the Exhibitor's Portal.

All personnel are required to wear badges to access the Exhibition.

Company representatives who are not wearing their badges will not be allowed to access the Exhibition. Company name badges are for the use of company personnel for Booth manning purposes and should not be used by companies to bring visitors to the Exhibition.

Exhibitor badges will not be mailed in advance and may be collected from the onsite registration desk.

REGISTRATION OF STAND PERSONNEL

In order to be granted access to the exhibition area each individual will need to wear a name badge. This includes the regular staff from the exhibitor's company and any hired staff e.g. hostesses, bar and service personnel etc. For security reasons, stand personnel must wear their name badges at all times.

Each exhibitor is entitled to a number of complimentary exhibitor badges in accordance with the size of the exhibition stand as stated in their contract.

The badge is indicating	Company name, individual name, country
This badge will give you access to	Exhibition area (including access before the official opening hours); Congress Opening Ceremony; Welcome Reception
This badge will not give you access to	Scientific and educational sessions; any offsite events
This badge is for	All representatives and staff of the exhibitor; local staff (hired by an agency eg., hostesses); guests of the exhibitor, bar and service personnel, photographer, etc.

List of Exhibitors

Please see all exhibitors listed here:

<https://ifsoapc2027.wp03admin.kenes.com/confirmed-sponsors-and-exhibitors/>

Exhibition Floor Plan

The floor plan has been designed to maximize the exhibitor's exposure to the delegates.

For most updated floor plan and list of exhibitors, please click here

Lead Retrieval systems are a helpful tool for receiving participants' contact information when they visit your booth. Information obtained by the lead retrieval system enables Exhibitors to enhance their database by securing valuable leads for further marketing and communication.

We are pleased to offer you the "K-Lead" Application. Exhibitors can download the "K-Lead" app onto their own smart phone or tablet and transform their device into an instant, easy lead retrieval system and capture participants' full contact information with a quick scan of their badge.

Advantages of the **K-Lead application**:

- **Seamless Integration:** Download directly to your device; no extra hardware needed!
- **Effortless Scanning:** Quickly scan attendee badges to capture leads.
- **Customizable Notes:** Add personal comments to each lead for better follow-up.
- **"Quick Scan" Function:** Ability to quickly scan delegates as they enter the symposium hall.
- **Instant Access:** Get real-time lead information for immediate engagement.
- **Universal Compatibility:** Download from the Apple Store or Google Play using "Kenes K-Lead App."

Cost per unit: 750 EUR (excluding 4% credit card charges fees, excluding VAT if applicable).

Device is NOT included!

Deadline: Tuesday, April 21

Onsite rate of 850 EUR will be applied for orders received after above deadline.

Unlock the Power of K-Lead Plus:

- **Automated Follow-up Emails:** Immediately after scanning, send personalized emails to every lead. Make every connection count without lifting a finger!
- **Tailored Email Customization:** Craft the perfect message with customizable subject lines, email content, and signatures. Attach PDFs to add a polished, personal touch that stands out.
- **Timely Engagement:** Say goodbye to the hassle of manual follow-ups. K-Lead Plus handles it by sending tailored emails right after each scan, keeping your brand top of mind.
- **Trackable Insights:** Monitor how your emails perform with engagement metrics. Learn what works and refine your strategies for maximum impact, ensuring you're always improving.
- **Compatibility:** K-Lead Plus requires at least one K-Lead license purchased.

Cost for K-Lead Plus: 350 EUR

Key Notes for K-Lead and K-Lead Plus:

- **Device Not Included:** The application must be installed on your personal or company device (tablet/smartphone).
- **Reliable Data:** Participant badge barcodes carry contact details as provided by registrants or their agencies. Note: Group registration may contain generalized information.
- **Content Responsibility:** Information content is managed by the registrant or their agency, not Kenes Group or the Organizing Committee.
- **Easy Reservation:** Secure your Wireless Barcode Reader in the Exhibitor's Portal <https://exhibitorportal.kenes.com>.
- **GDPR Compliance:** We've updated our [privacy policy](#) in compliance with GDPR. Your personal data won't be shared without consent. Presenting your badge for scanning implies consent to share your details.
- By purchasing the K-Lead and the K-Lead Plus, Exhibitors and Sponsors agree to [Data Processing Agreement](#).

How to **order K-Lead and K-Lead Plus?** -> Please access the **Exhibitor's Portal:**

<https://exhibitorportal.kenes.com>

API Integration

Do you want to use your own scanning device or app? Need real-time API integration?

We're excited to introduce our new API-sharing service that seamlessly integrates delegate data from our events directly into your CRM. No more manual data entry—just instant, secure, and accurate lead transfer.

- How it works:



Instant API Access – Scan delegate badges using your own app and retrieve full attendee details.



Real-Time Sync – Automatically update your CRM.



CRM Compatibility – Integrates with major CRM systems like Salesforce, HubSpot, and Microsoft Dynamics.



Data Accuracy – Ensure accurate, up-to-date delegate info, reducing manual entry errors.



Custom Mapping – Adapt data fields to fit your CRM's structure.



Secure & Compliant – Advanced encryption ensures data protection.



Analytics & Reporting – Gain insights on leads and engagement.

- Benefits of this solution?



Saves time by eliminating manual entry



Enhances lead accuracy and efficiency



Integrates effortlessly with your existing tools

To get a quote and place your order, please reach out to the Exhibition Manager at E-mail: asinapova@kenes.com

Deadline: Tuesday, April 07

Exhibition Hall

The Exhibition is being held in halls **Arlequin+Azul+Minotauro**, located on Level -1



Please [click here](#) to take 360-degree virtual tour.

Important:

- **Maximum build up height allowed for booth walls is 4m.**
- **Maximum build up height allowed booth walls in triangle exhibition 2m.**



Exhibitors who will have stands higher than the maximum permitted height will not be allowed to set-up their stands.

Structures installed for specific events, exhibition stands including installations, special structures and exhibits as well as advertising displays must be sufficiently stable that they do not pose a threat to public safety and order and, in particular, that they do not endanger life and health.

Exhibitors/ customers are responsible for ensuring the load-bearing capacity and stability of such structures and may be required to furnish the relevant proof.

Floor

Floor type: Marble

Exhibitors are required to have floor cover within the stand area.

All floor coverings must be secured and maintained so that they do not cause any hazard. Fixing of floor covering to the hall floor may only be carried out using approved tape.

Mechanical damage or soiling which cannot be removed during the normal cleaning and maintenance of the floor will be repaired at the expense of the person/company causing the damage

Ceiling Rigging

Ceiling hanging is **not permitted**.

Shell Scheme Booths

To ensure a smooth and efficient installation and dismantling process of your shell scheme booth, the **4foreverything** has been appointed as the official stand contractor..

Shell Scheme which has been **pre-booked with Kenes** includes the following:

- Shell Scheme Panels
- Company name on Fascia board printed in standard lettering and booth number
- Single-phase outlet (any extra electricity must be ordered with the builder)
- 2 x electric outlets
- 1 long arm spotlight per 3sqm booth size
- Grey Carpet

Booth Package does not include:

- Furniture
- Stand cleaning
- Panel graphics



Electricity, furniture, graphics and other products and supporting services can be ordered via the webshop: https://shop.4foreverything.com/fair/ifso_2026

Panel dimensions Triangle Exhibition area:



Fascia Sign

*Maximum of 21 characters (including spaces) may be written on your fascia.

Please submit lettering for fascia via the Exhibitor's Portal by **Tuesday, April 07**.

You can submit your design/Facia on the Exhibitors' Portal: <https://exhibitorportal.kenes.com>

Each exhibitor will be contacted with login details to access the Exhibitor's Portal.

If the text for your fascia is not received by this date, we will provide you with a fascia title as per

your application form.

If you wish to print your logo on the board, instead of your company name or in addition to the name, this can be ordered at additional cost via the official contractor.

Note: Corner shell scheme booths are provided with 2 open sides and 2 fascia panels with the company name. If you wish to change, please advise us by **Tuesday, April 07**.

Technical Information and Regulations for Shell Schemes Booths:

- All basic shell scheme booths will be designed and built by **4foreverything** – the official stand contractor.
- Exhibitors are not allowed to make any alterations to the structure of the booths or remove any integral parts from the booths. Exhibitors wishing to remove or change the location of any standard equipment within the booth should indicate clearly on the location plan and forward it together with clear instructions to the official stand contractor and the Exhibition Manager before **Tuesday, April 07**.
- No free-standing stand-fitting or display(s) may exceed a height of 2.2m or extend beyond the boundaries of your booth. This includes company names, advertising materials, flags and logos provided by the exhibitor.
- It is not allowed under any circumstances to cut, nail or drill into or through the walls, fascia, floor, or ceiling.
- Please do not use any adhesive products that may leave marks or cause damage to the panels and booth structure. **Booth must be returned in the same condition in which it was received. Any damage to the booth structure will be invoiced to the exhibitor.**
- It is possible to use fishing line (nylon) to hang pictures
- No painting is allowed; no usage of nails or screws.
- Double sided tape can be used to affix light-weight items as long as it does not leave a mark or cause damage to the panels and booth structure. Velcro can be used as well (male & female).
- It is possible to use fishing line (nylon) to hang pictures etc.
- An exhibitor occupying a booth at the corner can request to close the additional side(s). If the official stand contractor and the Exhibition Manager is not being notified in writing before **Tuesday, April 07** - it will be assumed that the exhibitor will have opening on the additional side(s).
- **The back wall of a booth (any booth type) cannot be used by other exhibitors.**
- Shell scheme booths will be provided without carpet since the hall is already carpeted. If an exhibitor wishes to have carpet in the booth, please contact **4foreverything** – the official stand builder.
- Excess stock, literature or packing cases may not be stored on, around or behind booths, unless contained within a lockable storeroom.

Space Only Booths

Exhibitors using independent contractors are required to submit the following for the organizer approval:

- 1. A scaled drawing (scaled 1:200 DWG), including elevation views of the proposed Booth to be built.**
- 2. Position of your booth on the floorplan with orientation**
- 3. Utility connections: electrical, water and drainage - a list of all appliances**

4.The name and contact details of their construction

Please submit the files through the Kenes Exhibitor's Portal: <https://exhibitorportal.kenes.com>

Each exhibitor will be contacted with login details to access the Exhibitor's Portal.

Tuesday, April 07

- The maximum building height for the top of all elements is 4m. **Triangle Exhibition area 2m.**
- All exhibits are to be displayed to avoid blocking aisles, obstructing adjoining stands, or damaging the Exhibition material that is placed outside the booth will be removed at the exhibitor's expense.
- Exhibitors are kindly requested to **allow sufficient see-through areas** that ensure clear views of surrounding exhibits. **Entire sideways walls will not be approved.** You are only allowed to build walls that covers third of each side.
- **Island booths** should be partly accessible on all "open" sides. We try to keep the exhibition as open and inviting as possible. Wall construction alongside aisle is allowed but **max 1/3 of side to side may be covered.**
- Construction finish must be perfect in all the stand's visible areas, including rear sides.
- **Raised floor/platform:** please note that if your booth has a raised floor/platform, **you are required to provide a ramp** for handicapped access. The platform sides must be closed and finished neatly. The platform edges must be safe, secured and easily visible. Providing a ramp is a compulsory either for entire elevation or from one of the sides.
- Advertising on the boundary with other stands is prohibited.
- **Multilevel** structures are **not permitted.**
- Arches, bridges, or similar constructions connecting two or more Booths are not permitted.
- Screens or any kind of equipment to be shown or demonstrated may **not** be placed **directly on the edge** of the stand contracted in order to ensure that the visitor viewing the screens/equipment will be inside the booth and not blocking aisle
- Any counter, desk etc. or device (i-pads, touch screens etc.) which attract visitors may not be placed immediately at the borders of the booth facing the aisles (there should be a reasonable distance from the edge of the booth).
- **All structural back walls of neighboring booths must be properly decorated.** Back Walls (reversed side) must be finished in white: no wiring, no graphics, no logo. Advertising on the boundary with other booths is prohibited.
- A back wall of a booth (including shell booths) cannot be used by other exhibitors.
- Structures installed for specific events, exhibition stands including installations, special structures and exhibits as well as advertising displays must be sufficiently stable that they do not pose a threat to public safety and order and that they do not endanger life and health.
- Coffee bars or other F&B-stations must be inside the booth area to ensure that the visitors are standing and queuing up inside the booth area and not standing in the aisle.
- **Ceiling Rigging is not permitted.**

Kindly note:

- The organizers will not approve booths that do not comply with the accepted standards until the necessary changes have been made.
- Production cannot commence until the booth drawings are approved by the organizer.
- The used spaces must be returned to **NH Málaga Málaga** completely clear of all items and the Exhibition areas restored to their original state.

Raised Floor / Platform

The organizers and the **NH Málaga** must be informed if the booth has a platform (when submitting the drawings for approval), as well as the scheduled set-up (day and time).

Without this information the **NH Málaga** will not be able to provide the requested service(s) and the prepayment will not be refunded.

Before placing the platform, the exhibitor/stand builder must confirm that service(s) provided by the Official Contractor (electricity, water, cables, Internet, etc.) are in the right place.

Access to the service points/water tramp/electricity tramp are compulsory when a platform is installed (keep those points accessible).

Once the platform is installed, no new services that need to go under it will be accepted.

The platform sides must be closed and finished neatly. The platform **edges** must be **safe, secured** and **easily visible**.

Please note that if your booth has any kind of elevation/platform, you are required to provide a ramp to ensure access for people with disabilities.

According to the regulations, the electrical installations for the Exhibition will only be connected to the power supply after being checked and approved **by NH Málaga**.

NH Málaga is the only company allowed to connect any kind of device directly to the main power sources.

Only **NH Málaga** is authorized to provide the electrical switchboard for the power points. Thus, every exhibitor should order an electrical switchboard from **NH Málaga** and to pay for the electrical consumption according to his power needs.

For electricity, switchboard, sockets and lights, please log in in the webshop:

https://shop.4foreverything.com/fair/ifso_2026

NH Málaga Málaga team will check that the official electrical switchboard is not removed from the booth.

- Electrical switchboards provide by the venue cannot be manipulated, adjusted, or damaged. The cost of a damaged Electrical box will be charge to the company who has ordered it.
- **NH Málaga team** staff are authorized to unplug the whole booth electrical installation if they detect that it is not properly done, with a possible danger.

Please note the following:

- Electrical switchboard and/or various power outputs will be ALWAYS delivered on the booth floor. Exhibitor/Stand Builder must check how to place it inside the booth to be hidden and accessible.
- Electricity supply from the neighboring stand is not allowed!
- It is the exhibitor/stand builder/electrician responsibility to advise how to connect your box provided by **NH Málaga**.
- It is compulsory to use plastic protectors to hide electrical cables (at the exhibitors' expense).
- Electrical extensions ordered will be supplied next to the electrical box and the exhibitor/stand builder will have to place them in the space they need them.

NH Málaga provides an electric service in the Exhibition area during the official exhibition times only.

At the end of the day, we recommend switching off your main electrical sources in order to save energy and to prevent any overnight accidents.

At the end of the day Booth manager must check before leaving the venue that the booth spotlights are switched off for security and ecologic reasons. **NH Málaga** won't be liable for any damages caused from this action.

In case that the stand builder brings their own electrical switchboard, (it has to be connected to **NH Málaga** switchboard) it is mandatory to indicate which power line goes to the booth lights, in order that the booth manager knows which switch/button has to be turned off at the end of the day.

In case that you need 24h electrical connection for some devices (excluding booth general light), a second electrical switchboard will have to be ordered, please contact Zeno exhibition in order to advise them for such cases.

Booth manager will have to make sure the general lights are turned off.

Booth Cleaning

Please be advised that general hall cleaning will take place at the end of the set-up period. If you require cleaning of your individual booth, please contact the industry coordinator in advance so arrangements can be made.

Contact person: asinapova@kenes.com

Deadline: Tuesday, April 14

Booth Catering

Food & Beverages service is an **exclusive** of the **NH Málaga**.

Exhibitors who wish to order food and beverages for their stand are welcome to do so directly with:

NH Málaga

Email: mr.alarcon@nh-hotels.com

Catalogue: [Click here](#)

Deadline: Tuesday, April 14

If you would like to bring any coffee machine or barista, please check directly with mr.alarcon@nh-hotels.com

Important:

- It is not allowed to enter any kind of Food & Beverages from outside the venue.
- This exclusivity also includes all types of catering equipment such as juicers, popcorn machines, etc.
- The **NH Málaga** reserves itself the right to add a charge for the entry of any F&B products not supplied by the venue (authorization is necessary from the venue)
- The exhibitor must consider the space available in the booth to store and display the requested

deliveries.

In case to have any other doubts about F&B please contact the organizers or the **NH Málaga** at mr.alarcon@nh-hotels.com to avoid misunderstandings once the event started.

Internet & Wi-Fi

Complimentary Wi-Fi will be provided by the congress during official congress days in most areas.

This public Wi-Fi connection is limited to basic web browsing or checking e-mails.

Storage

NH Málaga **has** NO storage facilities pre-Congress. Short-term storage of materials left over after assembly (empty boxes, crates, cases, pallets etc.) should be coordinated with **Merkur Expo Logistics** (payable service).

Under no circumstances may packed materials of any kind be left in the aisles, in the stands, around or behind the stands.

Please contact **Merkur Expo Logistics** with information on sizes and number of parcels, size, and storage period.

Shipments sent directly to the venue prior to the set-up period, will be refused by the venue.

Once the event & dismantling are over, the NH Málaga shall not be held responsible for the safekeeping and/or storage of any items left in the building. If the NH Málaga takes care of the removal of these items, it will be charged to the exhibitor.

Loading area:



Access for Deliveries

Please be advised that neither the Organizers nor the **NH Málaga** can accept deliveries on an exhibitor's behalf and arrangements must be made for a stand/company representative to be available when deliveries are made.

Please refer to the Shipping Instructions for the delivery's information.

As a courtesy to the delegates and your fellow exhibitors, deliveries or the removal of any equipment to or from stands must be made 30 minutes before or after exhibition opening hours.

It is recommended that all contractors, drivers and exhibitors bring their own trolleys to transport goods to and from their stand.

Accommodation

Kenes International is offering exhibitors specially reduced rates for various hotels around the Congress venue.

Information, pictures, location and rates are available on the [hotel accommodation page](#) or email us at: booking@kenes.com

You may also book a room online through the above link.

For group booking (10 rooms and more) please contact Alejandra Villafaina at avillafaina@kenes.com

We are delighted to offer you an exciting opportunity to maximize your visibility and engagement at IFSO-EC 2026 with **1:1 Meeting Scheduler**, our new smart meeting scheduling feature.

With 1:1 Meeting Scheduler, you can:

- Enable delegates to book one-on-one meetings directly with your team
- Increase onsite traffic and strengthen your brand visibility
- Highlight your key projects to attract the right audience
- Connect with attendees genuinely interested in your company and projects
- Manage all your meetings easily through the Exhibitor Portal



Don't miss out! As this is our first launch, we're offering 1:1 Meeting Scheduler at a reduced price for this year only. Take advantage of this exclusive opportunity to connect, engage, and grow your impact at IFSO-EC.

All you need to do is to login to the Exhibitor Portal and Order .

Link to access the Portal <https://exhibitorportal.kenes.com>

Cost: 750 EUR

Animals

It is not permitted to bring animals into the **NH Málaga**.

Build-Up & Dismantling Period

- During the period of build-up and dismantling, it is prohibited to consume **alcoholic beverages** in the working area as well as to perform work under the influence of alcohol, drugs or any other type of substances that could alter the perception of
- The Exhibitors and contractors are required to wear the necessary **personal protective equipment** (PPE) such as protective helmets, eye protection, and hand protection required by the specific work activity, with special attention to the safety shoes/boots inside the facilities for your own safety.
- The use of cutting machines, welding machines, sanders and a spray gun is strictly forbidden.

Health & Safety

- It is the responsibility of the booth holder to ensure the health, safety and welfare of all employees, contractors and visitors as far as is reasonably practicable throughout the event.
- It is recommended that the booth holders appoint a supervisor for the booth, with the specific responsibility for ensuring the health & safety of their staff and stand builders. It is advisable that a Risk Assessment is completed for the booth and submitted to the organizer.

Children

No person under the age of 18 years can be admitted to the Exhibition, either during build-up, opening days or breakdown. This rule also applies to Exhibitors' children and must be strictly enforced to comply with the safety regulations of the exhibition.

Compressed Gases

Use of compressed gases is not allowed.

Damage to the Building

Use of screws, nails, paint, glue, adhesive stickers, fixtures of any kind or anything that can damage the structural elements of the building (floor, walls, ceiling, pillars...) are not allowed. In the event of damage to the facilities, the cost of repair or replacement will be charged to the exhibitor.

Disposal of Material

It is obligatory to collect and dispose of all material during the build-up or dismantling of the event.

When the dismantling period is over, the exhibitor loses any right to claim losses or damage to property left behind. Any costs incurred by the **NH Málaga** in removing this property will be charged to the exhibitor.

Fire Regulations

- Booth material and fittings must be non-flammable or impregnated with fire-retardant (at least DIN4102 B1 or EN13501-1 A2/B/C -s3 d2)
- As a general rule, easily inflammable synthetic substances, foam polyester, and no fireproof straw and reeds are prohibited.
- Storage paint liquids, gas or other inflammable substances in the booth space is forbidden.
- The use/storage of inflammable substances is forbidden (liquids, gas or other). For any doubt for these substances contact the organizers or the **NH Málaga**.

Fire Insurance (compulsory)

Exhibitors must be insured against fire.

Smoke

It is not permitted to operate any machine in the exhibition that emanates fumes, gases or steam, or any item or device that generates or contains flame.

Heavy Weight Element / Large Machinery

In case the exhibitor/stand builder brings large machinery, any kind of heavy weight element or structure inside the exhibition area it is mandatory that the **NH Málaga** will be provided with a detailed project describing the unload procedure inside the exhibition area:

- Exhibition access used
- Transportation used to bring the element inside the **NH Málaga** and weight
- Plan for weight distribution (number of platforms, dimensions, and weight resistance)
- Forklifts, cranes, or any other machinery used for the unloading / uploading of the How the element is going to be unloaded and how is going to be brought inside the exhibition area.

Once the **NH Málaga** has the complete information, the unloading of the element will be approved

or rejected.

Hanging of Posters, Banners etc.

Hanging of posters, banners or decals, stickers, or similar items, on the walls, floors, ceilings, or pillars within or outside the installations of the **NH Málaga** are not allowed.

Insurance (compulsory)

- Exhibitors are required to take out appropriate Insurance. Third party liability insurance is obligatory. It remains the Exhibitors full responsibility to insure themselves appropriately.
- Neither the organizers nor the **NH Málaga**, their representatives or agents will be held responsible for any loss or damage to exhibitor's property. Exhibitors must take precautions to protect their property against pilferage.
- The organizers do not provide insurance for exhibitors and their property. The exhibitor is responsible for his property and person and for the property and persons of his employees through full and comprehensive insurance and shall hold harmless the organizers for any and all damage claims arising from theft and those perils usually covered by a fire and extended-coverage policy. Therefore, you are obliged to have a **public liability insurance** that covers all injuries to persons and damages that might cover in connection with the exhibition.
- Exhibitors are personally liable for all expenses incurred by the organizers or by third parties in regard to technical services
- We also recommend that you have additional coverage against loss or damage to exhibition material during transport and during exhibition Please make arrangements for insurance coverage through your company's insurer.

Liability

- Exhibitors are responsible for all property damage as well as any loss or injury caused by their property, agents or employees. Companies will indemnify the organizers against all claims and expenses arising from any damages.
- If for any reason whatsoever the Exhibition needs to be abandoned, postponed, or altered in any way, either in whole or part, or if the organizers find it necessary to change the dates of the Exhibition, the organizers shall not be liable for any expenditures, damages or loss incurred in connection with the
- The organizers shall further not be liable for any loss which the Exhibition or Exhibition contractors may incur due to the intervention of any authority which prevents or restricts the use of the **NH Málaga** or any part thereof in any manner whatsoever.

Sound equipment and Music

In general, the use of sound equipment/music in booths is permitted as long as the noise level does not disrupt the activities of neighboring exhibitors.

Speakers and other sound devices should be positioned to direct sound inward (to be contained within the booth) rather than outward (toward aisles and other exhibitor booths).

It is difficult to establish decibel level restrictions. If an exhibitor or attendee is standing within ~3 meters of an exhibitor's booth and cannot carry on a normal voice-level conversation, the noise source is too loud.

Further guidelines:

- Live music is not.
- The organizers reserve the right to require the exhibitor to discontinue any activity, noise, or music that is too loud.
- The organizers reserve the right to require the exhibitor to discontinue any activity, noise, or music that is deemed objectionable.
- Exhibitors are reminded that third party copyrights should not be infringed. The organizers have no copyright responsibility in respect of any exhibiting company.

Proper dispensation must be obtained and any royalties due, paid prior to the use of materials. Should any copyright dispute arise, the organizers will not be liable for any resulting loss or damages, sustained by any exhibitor or third party.

Security

- Please do not leave any bags, boxes, suitcases, or any type of product unattended at any time, whether inside or outside the exhibition area. The organizers and the **NH Málaga** cannot accept liability for loss of or damage to private property or goods.
- Neither the **NH Málaga** nor the organizers can accept responsibility for the security of the booths and their contents. The **NH Málaga** as well as the organizers are not liable for any possible loss, theft and/or damage occurred during the rental period of any Exhibitors are fully responsible for the security of their booth and equipment.
- Please consider hiring extra security for your booth if needed.

Personal Transportation Vehicles

Bikes, skates, electric scooters and any personal transport by wheels are not permitted inside the building.

Promotional Activities

- All demonstrations or instructional activities must be confined to the limits of the Exhibition booth.
- Advertising material and signs may not be distributed or displayed outside the exhibitor's booths.
- Advertising activities must not cause obstructions or disturbances in the gangways or at neighboring booths.
- The Exhibition Manager reserves the right to require the exhibitor to discontinue any activity, noise, or music that is deemed objectionable.
- Exhibitors are allowed to film on their own booth, staff and material, but all equipment and camera crew must stay within the exhibition booth. Filming of other exhibitors and their materials, Congress features or any sessions is expressly forbidden unless permission has been given by the exhibitor or the organizer respectively.
- The photographing of booths is not permitted during the setup/breakdown of the exhibition unless the photographer is hired by the exhibitor to take photographs of his/her own stand and can avoid inclusion of neighboring booths. Photography during the opening times of the exhibition of all aspects of the event is allowable in all instances except in cases where the photographer or photography equipment would cause an obstruction or danger to delegates / staff visiting or working in the exhibition hall.

Smoking Policy

The **NH Málaga** operates a **NO SMOKING** policy in ALL halls.

Special Effects

Special effects lighting, live music, smoke and laser projection may not be used in the booths. No permission will be given for projection in the aisles or on the walls of the hall.

Waste Removal

- Exhibitors are responsible for the removal of all refuse/waste from the exhibition area. The used space must be returned completely clear of all items and restored to its original state,
- You are not allowed to discard any waste, including promotional material, please check the technical regulation below only what is allowed to be discarded.

NB! Please read carefully what is allowed to be discarded as waste as all other types which are not mentioned in the document have to be collected and discharged in your own country.

The **NH Málaga** reserves the right to access inside the booth in order to check the compliance with the **NH Málaga** regulations.

At all times you must respect the logistics staff and the NH Málaga indications. Participation by exhibitors is dependent upon compliance with all rules, regulations and conditions stated herein.

Merkur Expo Logistics GmbH has been nominated as the sole official freight forwarder, customs broker and handling logistic agent for IFSO-EC 2026.

For safety and time reasons, no other contractor is permitted to bring the lifting platform into the venue and operate it.

Merkur offers the following services:

- Transport, national and international
- Temporary or permanent customs clearances
- Coordination of deliveries, delivery time and slot management
- Unloading, delivery to exhibition-stands, forklifting
- Storage of empty boxes and crates during the event
- On-site assistance and supervision

Contact information:

Merkur Expo Logistics GmbH

Gernot Iven

Email: Gernot.Iven@merkur-expo.com

Mobile: + 49 (0) 175 5880290

For **shipping instructions** please click [HERE](#)

The venue does not accept shipments that are sent directly. Only full truckloads of stand construction materials can be delivered directly to the venue (subject to the confirmed time slot and only within the official set-up times).

Only Merkur can register trucks. Exhibitors and stand builders are NOT allowed to register their trucks directly with the NH Málaga. Any truck not registered through Merkur won't be included in

the truck schedule for this show and will not be granted access to the facilities.

Deliveries

The delivery and removal of materials and goods for the exhibition booths is allowed only by Merkur – the official logistic agent.

Please be advised that neither the organizer nor the NH Málaga can accept deliveries on an exhibitor's behalf and arrangements must be made for a booth/company representative to be available when deliveries are made.

Special requests for direct delivery to the venue will only be considered in exceptional circumstances and must be reviewed – case by case – by Merkur (for custom-cleared courier shipments only).

Deliveries may not be made prior to **Tuesday, May 05**. Any deliveries prior to this date, or off the official working hours, will not be accepted.

As a courtesy to the delegates and your fellow exhibitors, deliveries or the removal of any equipment to/from booth must be made 30 minutes before or after exhibition opening hours.

Kenes Group Contacts:

Exhibition Manager

Aleksandra Sinapova

Tel: +41 22 9080488 Ext: 217

Email: asinapova@kenes.com

Sponsorship and Exhibition Sales

Marieta Tseneva

Email: mtseneva@kenes.com

Hotel Accommodation

Alejandra Villafaina

Email: avillafaina@kenes.com

<https://hotels.kenes.com/congress/IFSOEC26>

Registration

Melissa Gynesh

Email: reg_ifsoec26@kenes.com

Official Contractors:

Freight Handling & Onsite Logistic Agent

Merkur Expo Logistics GmbH

Gernot Iven

Email: Gernot.Iven@merkur-expo.com

Mobile: + 49 (0) 175 5880290

Booth graphics and signage/ Furniture/ Audio Visual Equipment

4foreverything

https://shop.4foreverything.com/fair/ifso_2026

Email: ifso@4foreverything.com

Hostesses & Temporary Staff Hire

Email: angela@h4e.es

Catering

NH Hotel

Email: mr.alarcon@nh-hotels.com

Catalogue: [Click here](#)